Call for Proposals
CMSS Annual Meeting 2023: Driving Meaningful Change Together

CMSS is excited to extend this Call for Proposals to contribute to the educational program of the CMSS 2023 Annual Meeting. We encourage you to submit one or more proposals on the theme "Driving Meaningful Change Together."

To get your creative juices flowing:

- What does meaningful change look like, or what could it look like? If you have implemented something that you believe resulted in meaningful change or are in the process and believe it reflects best practices – submit a proposal!
- What new programs/products/services have you developed or are you developing to address challenges your members are facing today? How have you developed these? Who have you collaborated with? How will these evolve over time? – Submit a proposal!
- How does your society incorporate collaboration with other groups to meet your strategic goals? – Submit a proposal!
- What does strategic planning mean to your society and how do you balance new strategic initiatives with longstanding or established initiatives? Does anything go? How can conversations with other societies help? Submit a proposal!
- How has putting the pandemic "in the rearview mirror" impacted your society and your initiatives? Has it impacted the way you work with other societies? Has it impacted what you do or how you do it? Submit a proposal!
- Do you have initiatives that represent strong collaborations that you believe your peers would benefit from learning more about? Submit a proposal!

Timeline

Call for Proposals Opens	June 1
Proposals Due	**July 10**
Presenter Notification	August 28
CMSS Annual Meeting	November 9-10

Process

Please review the CMSS Call for Proposals Submission Policies prior to beginning your submission.

The Annual Meeting Program Committee, comprised of leaders from across the CEO Council, PPGs, and Board of Directors, has the responsibility to review and rank all submissions and determine selections

for presentation at the Annual Meeting. The committee will also determine the format of each presentation. Please indicate your format preference during the submission process. Options include:

- Keynote Session
- Panel Session (at least 1 moderator and 2 panelists required)
- Concurrent Session Presentation (paired with presentations on a similar topic)
- Rapid Fire 5-minute Idea Exchange (limit 1 presenter)

Multiple proposals may be combined into a single session if synergy is identified in the review process. Proposals may be selected for either a plenary or concurrent audience.

Required Information for Proposal Submission

This information is for reference only, all proposals must be submitted through the online form.

Submission Details

- Submitter Name
- Submitter Email
- CMSS Membership Organization you work for or are affiliated with
    - Submitter must be affiliated with a CMSS member organization or convened group.
- Presentation Title
- Presentation Format Preference (Select 1)
    - Keynote Session
    - Panel Session (at least 1 moderator and 2 panelists required)
    - Concurrent Session Presentation (paired with presentations on a similar topic)
    - Rapid Fire 5-minute Idea Exchange (limit 1 presenter)

Presenters

- For each presenter, list:
    - Full Name
    - Organization
    - Title/Role
    - Email
- Notes:
    - At least 1 presenter is required for each submission type
    - For all formats but Keynote, at least 1 presenter should be affiliated with a CMSS member organization
    - If "Rapid Fire 5-mintue Idea Exchange" is selected, you may only provide one presenter. Multiple presenters will not be accepted for this proposal type

Category

May select multiple categories

- Advocacy
- Clinical / Practice Management
- Clinical Guidelines
- Clinician Wellness and Burnout
- Communications / Marketing

- Corporate Development / Industry Relations
- Digital Health and Data Strategy
- Diversity, Equity, Inclusion, and Anti-racism
- Education / CPD / Simulation / Meetings
- Executive Team Effectiveness
- Governance
- Journals / Publishing / Media
- Legal / Compliance
- Membership
- Operations / HR / IT
- Policy / Position Statements
- Product and Revenue Diversification
- Quality / Research / Registries
- Strategic Planning
- Transformation & Change – Community Building

Proposal

- Provide three (3) Learning Objectives for the session
- Provide an abstract (up to 300 words) describing the content that will be covered during the session
    - Note – this abstract may be used in meeting materials.